



# PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317  
PHONE 724.941.6709 FAX 724.941.2283

[www.ptsaonline.org](http://www.ptsaonline.org)

## AGENDA

**REGULAR MEETING**

**January 12, 2022**

**ROLL CALL:**

**REORGANIZATION:**

**MINUTES FOR APPROVAL: Minutes of December 8, 2021**

**VISITORS:**

**SOLICITOR'S REPORT:**

**ENGINEER'S REPORT:**

**MANAGER'S REPORT:**

**OPERATIONS MANAGER'S REPORT:**

**FINANCIAL CONTROLLER'S REPORT:**

**FINANCIAL STATEMENT REVIEW: Month ending December 31, 2021**

**PAYMENT OF BILLS & REQUISITIONS:**

**OTHER BUSINESS:**

- 1) Authorization to make application for State HOP on behalf of developer for Lutz Farm Development
- 2) Authorization to enter into Escrow Agreement with Theodore Taylor III as a requirement of the State HOP Permit (Lutz Farm Development)

**ADJOURNMENT:**



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## REGULAR MEETING

January 12, 2022

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak and Joseph A. Wells

Also present: Enoch E. Jenkins, Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

Absent from the meeting: Mark A. Chucuddy, Operations Manager,

## REORGANIZATION OF THE BOARD:

Motion: To appoint Mr. Burns as the Temporary Chair.

Moved by Mr. Banaszak, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Motion: For a reorganization of Officers: Chairman – Eric S. Grimm; Vice-Chairman - Robert L. Burns; Secretary - John A. Banaszak; Treasurer - Rebecca W. Kaminsky; Assistant Secretary/Treasurer –Joseph A. Wells

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Motion: To appoint all professionals, Gaitens, Tucceri & Nicholas, P.C. as the Solicitor, HRG Engineers Inc. as the Consulting Engineer, Guthrie, Belczyk & Associates, P.C, as the Auditor, CFS Bank as the Depository, designation of the Official Newspapers as the Observer Reporter, and Post-Gazette, and Board meeting dates were set for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 7:00 p.m., located in the lower level of the Authority's business office.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

## APPROVAL OF MINUTES:

Motion: To approve the minutes of the December 8, 2021 Board Meeting.

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

**VISITORS:** None.

**SOLICITOR'S REPORT:** Copy on File.

**ENGINEER'S REPORT:** Copy on file.

Mr. Hanley reported the status of the annual report. It will be completed and presented for next month.

Mr. Hanley reported the status of the annual PADEP Chapter 94 reports. HRG will work with staff to complete by the March 31 deadline.

Mr. Hanley reported the subdivision plan for the 974 Churchill Road property was completed, submitted and approved by the Washington County Planning Commission. Mr. Hanley recommended approval of the plan by the Authority. The plan will be presented to the Township and Township Planning Commission for their approval. Mr. Boring reported after approvals and when Tax parcels are assigned the deeds will be prepared. Ms. Mowry reported the dye test was completed and appraisal should be completed in the next couple weeks. The time frame for the sale is still the end of April.

Motion: To approve the subdivision plan for the 974 Churchill Road property.

Moved by Mrs. Kaminsky, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

**MANAGER'S REPORT:** Copy on file.

Mr. Jenkins reported the status of the Lutz Farms development. HRG has completed Plan Review No. 7 and comments sent to the developer's engineer. Management will begin preparation of the developer's agreement. This development requires a PENNDOT Highway Occupancy Permit (HOP), which is required to be made by the Authority on behalf of the Developer. Management recommended authorization to make application for the permit and approval to enter into an Escrow Agreement with Theodore Taylor III as required for the permit. The escrow agreement assures PennDOT that Mr. Taylor will place \$20,000 in escrow to cover any necessary repairs within the proposed project area of the State road right of way. Management also requests Board approval to make application on behalf of the developer for the HOP related to the proposed multiple crossings of Thomas Road (State road).

Motion: To authorize Management to make application for the PENNDOT Highway Occupancy Permit for the Lutz Farms Development.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Motion: To enter into escrow agreement with developer Theodore Taylor III for the Lutz Farms Development as required for the PENNDOT Highway Occupancy Permit. PENNDOT established an escrow amount of \$20,000.

Moved by Mr. Burns, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Mr. Jenkins reported on the status of the BR WPCP Ultraviolet Disinfection and Phosphorus Removal Upgrades Project. There are a few punch list items remaining, in addition to the weirs and hoist, which are anticipated to be completed in the next few weeks. The performance testing indicates the equipment is operating as it was designed. GHD will perform a final evaluation to confirm testing results and operations.

Mr. Jenkins reported on the Brush Run WPCP Non-Potable Water System. The manager and operations manager have discussed the need to upgrade the existing non-potable (plant water) water system. The two-pump system has recently experienced pump failures, affecting the Authority's ability to operate the belt filter press and requiring the use of city water to operate the press at an increased expense. The original pumps (circa 1995) have undergone multiple repairs, rebuilds and outlived their intended equipment life. Management will be exploring the options for upgrading the system, as the demand of the non-potable water system has also changed with the elimination of the chlorine disinfection system which required carrier / plant water. The Board concurred for management to request cost proposals for an evaluation of the system.

**OPERATIONS MANAGER'S REPORT:** Copy on File

Mr. Jenkins reported on the annual lab accreditation for the Brush Run treatment. The accreditation was

submitted in December has been approved by the PaDEP.

**FINANCIAL CONTROLLER'S REPORT:** Copy on File

Ms. Mowry reported the LSA presentation will be held in January 21, 2022 for the LSA grant request submitted for the 2022 Sewer Infrastructure Rehabilitation Project.

**FINANCIAL STATEMENT REVIEW:** Month ending December 31, 2021.

**PAYMENT OF BILLS & REQUISITIONS:** Copy on File

Motion: To approve disbursements in the amount of \$240,590.97 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

<b>Fund</b>	<b>Disbursement</b>	<b>Total</b>
Operating	Checks: 6755 through 6879 Void Ck and ACH	\$81,104.57
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$927.00
CFS Capital Improvement Fund	Requisition 2021-12	\$1,333.23
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,226.17
	Total	\$240,590.97

**OTHER BUSINESS:**

Motion: To adjourn the Board Meeting at 7:20 p.m.

Moved by Mr. Burns, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Eric S. Grimm, Robert L. Burns, Rebecca W. Kaminsky, John A. Banaszak, and Joseph A. Wells

Respectfully Submitted,

Patricia L Mowry

**MOTIONS SUMMARY**

<b>MOTION NO.</b>	<b>MOVED</b>	<b>SECOND</b>	<b>MOTION SUMMARY TABLE</b>	<b>VOTE</b>
1	Banaszak	Wells	To appoint Mr. Burns the Temporary Chair.	Approved
2	Banaszak	Kaminsky	For a reorganization of Officers.	Approved
3	Kaminsky	Banaszak	To appoint all professionals.	Approved
4	Burns	Wells	To approve the minutes of the December 8, 2021 Board Meeting.	Approved
5	Kaminsky	Burns	To approve the subdivision plan for the 974 Churchill Road property.	Approved
6	Wells	Kaminsky	To authorize Management to make application for the PENNDOT Highway Occupancy Permit for the Lutz Farms Development.	Approved
7	Burns	Wells	To enter into escrow agreement with developer Theodore Taylor III for the Lutz Farms Development as required for the PENNDOT Highway Occupancy Permit.	Approved
8	Kaminsky	Banaszak	To approve disbursements in the amount of \$240,590.97.	Approved
9	Burns	Kaminsky	To adjourn the Board Meeting at 7:20 p.m.	Approved